

Chelsea Spring Expo 2012

Application and Guidelines

Saturday, April 14, 2012

10:00 a.m. to 3:00 p.m.

Washington Street Education Center

All local businesses and organizations encouraged to participate

1. Exhibitor must provide table drape, promotional materials, and hand truck (if needed).
2. Preregistration is required. Space is limited, especially in gym. Mail your reservation ASAP (or email chelseaseniors@aol.com). Unregistered exhibitors will be denied exhibit space.
3. Materials must be on display from 10:00 a.m. - 3:00 p.m.
4. Set-up may start at 7:00 a.m., clean-up finished by 4:00 p.m.
5. Donations of items or gift certificates for door prizes are much appreciated.
6. Food or beverages distributed in any area must be individually wrapped.
7. Booth fees are as follows:
 - \$70 for gymnasium (6 foot table, backdrop and 2 chairs included)
 - \$35 for all other areas (cafeteria, room 100, hallway). Exhibitors in these areas must bring their own table, chairs and back drop, if needed
 - \$10 optional electricity for all areas

Name of Business: _____

Tell us about your business - what product or service: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Address: _____

City: _____ Zip: _____

Please check appropriate:

Booth in the gymnasium (\$70) _____ Electricity (\$10) _____
Space in Cafeteria, Room 100, hallway (\$35) _____ Electricity (\$10) _____

Please make checks payable to: **Chelsea Senior Center**
512 Washington St.
Chelsea, MI 48118



For further information, please call 734-475-9242 or email chelseaseniors@aol.com

Application may also be faxed to 734-475-6189